



TOWN OF WARNER

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Selectboard, Harry Seidel, Chair
Faith Minton
Michael Smith
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Kathy Frenette, Town Administrator
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DRAFT Select Board Meeting Minutes- May 14, 2024

Open the Meeting and Roll Call

- Chair Seidel opened the meeting at 5:00 PM.
 - *Present:* Harry Seidel (chair), Faith Minton, Michael Smith
 - *Also Present:* Judy Newman-Rogers, Georgia Flanders, Ed Mical, Martha Mical, John Leavitt, Michael Simon, Nancy Martin

Minutes

- 5/7/2024
 - Faith Minton made the motion to accept the minutes as written. Michael Smith seconded the motion, and the motion passed unanimously.
- 4/30/2024
 - Will be discussed next week

Consent Agenda

Motion to Approve as signed by the Warner Selectboard:

- Building Permits: Map 07 Lot 067 Clough Sanborn
Map 03 Lot 015-1 Annis Loop
Map 30 Lot 009 School Street
- A request to the Trustees of the Trust Funds for \$1,825.61 from the Employee Expandable Trust Fund for Health Trust invoices.
- Recommendation letter to Kearsarge Regional District Clerk for appointment of resident volunteer Debbie Reznicek to the vacated Kearsarge Regional School Municipal Budget position.
- Faith Minton read the motion. Michael Smith seconded the motion, and the motion passed unanimously.

Manifest

Motion for the Select Board to approve the following previously signed manifests:

- Accounts Payable check numbers 10189 through 10229, dated 5/7/2024, in the amount of \$379,146.14, which includes the April allocation to the Kearsarge Regional School District of \$313,788.66.

Motion to authorize the Select Board to approve and order the Treasurer to sign the following manifests:

- Accounts Payable check numbers 10230 through 10231, dated 5/13/2024, in the amount of \$56,296.90, which includes the Federal Tax and Payroll deposits for the May 16th bi-weekly payroll

- Bi-weekly payroll checks numbers 3686 through 3693 and direct deposit check numbers E01594 through E01621 dated 5/16/2024 for a net payroll of \$43,357.57.
- Faith Minton read the motion. Chair Seidel seconded the motion, and the motion passed unanimously.

Select Board Business

- Warner Community Center- Parking Issues
 - Conflict occurs between 4 PM and 5 PM on Tuesdays between patrons of the food pantry and parents picking up children from the Boys and Girls Club
 - Solutions proposed last week included volunteers directing traffic and creating additional parking spaces
 - Parking problem may become a long-term issue due to limited amount of space
 - Proposed solution might interrupt use of playground, as children play on it during food pantry pickup
 - The food pantry and Boys and Girls Club are working together to solve the problem
 - No further action needed by the board
- Library Trustee Resignation- Sherry Colfer
 - Resigning for personal reasons
 - Term expiration: 2025
 - Vacancy must be filled within 2 months by the Select Board as per RSA
 - The current library trustees may put forward recommendations.
 - Michael Simon approached the board on behalf of the library trustees
 - Candidates for replacement are being considered, but no decisions have yet been made
 - Recommendations for alternates will be put forward as well, as there are currently no alternates
- Volunteer Interest Forms Received- Boards and Committees, Interviews and Appointments
 - Volunteers are beginning to come forward for the Mink Hills Stewardship Committee
 - 3 Conservation Commission members seeking reappointment
 - 3 volunteers for the Agricultural Commission
 - Assistant Building Inspector: Nate Burrington
 - Volunteers will be contacted for interviews at May 28th meeting
- Board/Committee Assignments for Select Board Members
 - Agricultural Commission: Michael Smith
 - Meets monthly, 2nd Monday
 - Energy Committee: Harry Seidel
 - Highway Safety Committee: Michael Smith
 - Parks and Rec: Faith Minton
 - Planning Board: Harry Seidel
 - Michael Smith is willing to consider taking on this position in 1 year
 - Budget Committee: Faith Minton
 - The board as a whole intends to attend as many meetings as possible
 - Alternate: Michael Smith
 - EDAC: Harry Seidel
 - Search for new members is currently underway
 - Municipal Records Committee: Faith Minton

Unanticipated Agenda Items

- Tower Funds Amendment to include the amount of the proceeds.

American Tower April 16, 2024 Resolution Amendment

To authorize Ginger Marsh, Warner Town Treasurer, to complete and sign the New Hampshire Public Deposit Investment Pool Account Application to facilitate investment of the Town of Warner's American Tower Right of Way sale and to deposit the proceeds of \$600,000. (Six hundred thousand dollars) into that account.

- **Chair Seidel read the motion. Faith Minton seconded the motion, and the motion passed unanimously.**
- Perambulation with Henniker
 - Michael Smith has been in contact with Henniker's representatives to organize time and date
 - This will likely occur on a weekend
 - A group from Warner will need to be organized
 - Potential Volunteers: Michael Smith, Harry Seidel, Elizabeth Labbe, David Minton
- Building Permits
 - New building permit application will be examined at next meeting
 - Will be distributed to the boards for comment
- Floodplain Mapping
 - Floodplain has increased in size
 - This will affect a number of people's homes and properties in a myriad of ways- particularly where new construction is concerned
 - Informing the public about the changes to the floodplain is paramount for this reason
 - Another meeting will be needed, as well as a public information session highlighting changes to the floodplain
 - Maps to distribute to the public are in the works with CNHRPC
 - These will have the new preliminary maps overlaid on the existing maps and color-coded to highlight changes to the floodplain
 - The maps are approved by FEMA after a 90-day public comment period, which has not yet begun
 - RSAs allow the Select Board to hold a public hearing to accept the maps for the town's floodplain ordinance
 - A public meeting will be held once the maps from CNHRPC are received
- Police Department Visit- Budget Committee
 - New cameras are being investigated- updates to come within the next month
 - Carpeting is another issue that will need to be addressed
 - Carpet is peeling up and creating a trip hazard
 - No updates on search for new officer
- Mousetraps
 - Traps have been placed in the Town Hall kitchen and will be checked periodically
 - Black box poison traps have not yet been removed
- Questionnaire- Warner Community Center

- Hopefully to be sent out by May 15 or 16, and will close on June 28th
- Designed to inform the public and gather data on usage and opinion of the community center
 - This will be helpful in determining the future of the Warner Community Center
- 14-question survey

Public Hearing: To accept a gift of land, 16 acres on North Village Road, Map 09; Lot 028. The owner's intent is to annex the parcel to abutting Town owned property, The Chandler Reservation.

- Chair Seidel opened the public hearing at 6:05 PM.
- Information
 - This is the first of two public hearings
 - Ruth Collins approached the Conservation Commission about the land over three years ago
 - The land had been in her family for generations, but she no longer wished to own it
 - Land contains part of an active beaver pond and is too steep for construction
 - Chandler Reservation is interested in the land due to beaver activity and road frontage
 - The previous owner did not wish for the land to be logged and cut, but the steepness of the land and the expansion of the beaver pond makes this impossible anyway
 - This has been a lengthy ongoing process due to discussion with lawyers and recent issues in town administration
 - The land also abuts private property in addition to the Chandler Reservation
 - Due to the expansion of the pond, there are some undermining concerns for North Village Road, which is dirt
 - This will need to be monitored by the Highway Department
- **Public Comment**
 - Public comment was opened at 6:15 PM.
 - Unclear how the land would pass from the Conservation Commission to the Chandler Reservation
 - The land was donated to the town as a whole with the understanding that it would become a part of the Chandler Reservation
- **Public comment was closed at 6:15 PM.**
- Next Public Hearing: May 28th at 6:00 PM
- **The public hearing was closed at 6:17 PM.**

Public Comment

- Updates on Planning and Zoning Board interviews
 - Appointments were made during a Non-Public session
 - This will be added into the minutes (5/7/2024 meeting)

At this time, Chair Seidel made the motion to enter into a Non-Public Session per RSA 91-A:3 II (c). Faith Minton seconded the motion, and the motion passed unanimously. The board entered into a Non-Public Session at 6:23 PM.

Respectfully submitted,

Georgia Flanders,
Zoom Administrator