



TOWN OF WARNER

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Board of Selectmen

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POLICY & PROCEDURE

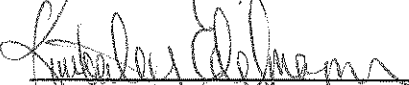
Unregistered Vehicle Complaints

DATE ADOPTED: October 24, 2018

The purpose of this policy is to establish a written procedure in responding to complaints to the Selectman's Office from Warner residents concerning the number of unregistered vehicles situated on private property. The Board of Selectmen will investigate and evaluate each such complaint about unregistered vehicles per RSA 236:111 et seq. The Selectmen's Office will respond in the following manner:

1. Upon receipt of a written or verbal complaint, the office will research the property file to determine if there are special conditions in place for that property that may allow the number or condition of vehicles and trailers on the property be in excess of what is allowed by state statute, such as an auto repair business or active farm.
2. The Selectman's Office will inform the Selectmen and the Warner Police Department of the complaint.
3. The Selectman's Office will conduct a site visit or request the Warner Police Department to conduct a site review to determine the actual number of registered / inspected or unregistered vehicles on the premises.
4. If it is determined that the property owner is possibly in violation of relevant sections of RSA 236, the Selectman's Office will send the first letter of notice approved by the Board of Selectmen under the signature of the town administrator. The Office will attempt to contact the property owner when possible to confirm receipt of the notification letter and schedule a site visit as is appropriate and reasonable.
5. If there is not a resolution to the complaint of violation of RSA 236:111 et seq. in accordance with the procedures outlined in the first letter of notice, the Board of Selectmen will endeavor to proceed to the next level of intervention and enforcement.


WARNER BOARD OF SELECTMEN



Kimberley Edelmann, Chairman



Clyde Carson



John Dabuliewicz